



Spring Valley Lake Association
13325 Spring Valley Parkway
7001 SVL Box
Spring Valley Lake, CA 92395-5107

Facility Insurance Requirements

(For all facilities rentals including beach/park areas)

SVLA IS UNABLE TO ACCEPT THE FOLLOWING:

TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES

COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES

THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:

Declarations Page, Certificate of Insurance, Evidence of Insurance

Special 1 Day Event Binder (Organization insurance varies, see SVLA Staff for more information)

- Name of Insured (MUST be the SVLA Homeowner/Tenant Member)
- Minimum of **\$500,000** limits of liability.
- SVLA must be listed as additionally insured with mailing address:
SVLA
7001 SVL Box
Spring Valley Lake, Ca 92395
- Date of event (*example: June 7, 2015*)
- Location of event (*example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395*)
- Specific title of event (*example: Wedding Reception*)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

Example, (normally listed in the description of operation section): An event being held at the **SVLA Community Building**, located at **12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395**, for the **Wedding Reception** being held on **June 7, 2015**.

SVL Physical Addresses Listed:

<u>Community Building</u> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<u>Equestrian Clubhouse</u> 12660 Indian River Drive Apple Valley, CA 92308	<u>East Beach</u> 13244 Country Club Drive Spring Valley Lake, CA 92395
<u>West Beach</u> 13230 Country Club Drive Spring Valley Lake, CA 92395	<u>Meadow Lark Park</u> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<u>*Long Acres, Play Fair Park</u> Apple Valley CA 92308 (No Physical Address)

One Day Special Event Binders can be obtained through many Insurance agencies; a few options are listed below:

- Your Insurance Agency
- Nationwide
- Armac
- www.theeventhelper.com
- www.directeventinsurance.com



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13325 Spring Valley Parkway
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Insurance Requirements for Organizations

(For all facilities rentals including beach/park areas)

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TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES

COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES

THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:

Declarations Page, Certificate of Insurance, Evidence of Insurance

The following are required on the policy:

- Name of Insured
- Minimum of **\$1,000,000** limits of liability: Each aggregate & General aggregate
- SVLA must be listed as additionally insured with mailing address:
SVLA
7001 SVL Box
Spring Valley Lake, Ca 92395
- Date of event (*example: June 7, 2015*)
- Location of event (*example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395*)
- Specific title of event (*example: Dinner Dance*)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

Example, (normally listed in the description of operation section): An event being held at the SVLA Community Building, located at 12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395, for the Dinner Dance being held on June 7, 2015.

SVL Physical Addresses Listed:

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<u>West Beach</u> 13230 Country Club Drive Spring Valley Lake, CA 92395	<u>Meadow Lark Park</u> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<u>*Long Acres, Play Fair Park</u> Apple Valley CA 92308 (No Physical Address)