



Spring Valley Lake Association  
13325 Spring Valley Parkway  
7001 SVL Box  
Spring Valley Lake, CA 92395-5107

## Facility Insurance Requirements

**(For all facilities rentals including beach/park areas)**

**SVLA IS UNABLE TO ACCEPT THE FOLLOWING:**

**TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES**

**COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES**

**THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:**

**Declarations Page,      Certificate of Insurance,      Evidence of Insurance**

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**Special 1 Day Event Binder (Organization insurance varies, see SVLA Staff for more information)**

- Name of Insured (MUST be the SVLA Homeowner/Tenant Member)
- Minimum of \$500,000 limits of liability.
- SVLA must be listed as additionally insured with mailing address:  
SVLA  
7001 SVL Box  
Spring Valley Lake, Ca 92395
- Date of event (example: June 7, 2015)
- Location of event (example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395)
- Specific title of event (example: Wedding Reception)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

**Example, (normally listed in the description of operation section):** An event being held at the SVLA Community Building, located at 12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395, for the Wedding Reception being held on June 7, 2015.

**SVL Physical Addresses Listed:**

<u>Community Building</u> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<u>Equestrian Clubhouse</u> 12660 Indian River Drive Apple Valley, CA 92308	<u>East Beach</u> 13244 Country Club Drive Spring Valley Lake, CA 92395
<u>West Beach</u> 13230 Country Club Drive Spring Valley Lake, CA 92395	<u>Meadow Lark Park</u> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	* <u>Long Acres, Play Fair Park</u> Apple Valley CA 92308 (No Physical Address)

**One Day Special Event Binders can be obtained through many Insurance agencies; a few options are listed below:**

- Your Insurance Agency
- Nationwide
- Armac
- [www.theeventhelper.com](http://www.theeventhelper.com)
- [www.directeventinsurance.com](http://www.directeventinsurance.com)



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## **Insurance Requirements for Organizations**

**(For all facilities rentals including beach/park areas)**

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**TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES**

**COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES**

**THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:**

**Declarations Page,      Certificate of Insurance,      Evidence of Insurance**

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**The following are required on the policy:**

- Name of Insured
- Minimum of **\$1,000,000** limits of liability: **Each aggregate & General aggregate**
- SVLA must be listed as additionally insured with mailing address:  
    SVLA  
    7001 SVL Box  
    Spring Valley Lake, Ca 92395
- Date of event (*example: June 7, 2015*)
- Location of event (*example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395*)
- Specific title of event (*example: Dinner Dance*)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

**Example, (normally listed in the description of operation section):** An event being held at the **SVLA Community Building**, located at **12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395**, for the **Dinner Dance** being held on **June 7, 2015**.

**SVL Physical Addresses Listed:**

<b>Community Building</b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b>Equestrian Clubhouse</b> 12660 Indian River Drive Apple Valley, CA 92308	<b>East Beach</b> 13244 Country Club Drive Spring Valley Lake, CA 92395
<b>West Beach</b> 13230 Country Club Drive Spring Valley Lake, CA 92395	<b>Meadow Lark Park</b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b>*Long Acres, Play Fair Park</b> Apple Valley CA 92308 (No Physical Address)