



OPEN SESSION MINUTES
BOARD OF DIRECTORS MEETING
OCTOBER 25, 2016 6:00 PM
12975 ROLLING RIDGE DRIVE
SPRING VALLEY LAKE, CA 92395

BOARD MEMBERS

☒ Stephen Garcia, President
☒ Amy Stanton, Vice-President
☒ Christopher Huntingford, Secretary
☒ John D. Smith, Treasurer
☒ Robert McCoy, Director
☒ Jonathan Tasker, Director
☒ Loran Keith, Director

STAFF

Glenn Grabiec, General Manager
Jeaneen Beam, Director Administration & HR
Dennis Teece, Director of Operations
Paul Beam, Director Community Services *not present*
Alfred Logan, Director Public Safety

OTHERS

1. CALL TO ORDER

Garcia called the meeting to order at 6:04 PM. The Pledge of Allegiance was led by the Cub Scouts. Roll call was taken and recorded.

2. HOMEOWNERS OPEN FORUM-Speakers must be Members or Associate Members.

During Homeowners open forum, each owner may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules. You must state your name and address.

There were no speakers.

3. SECRETARY'S REPORT

Approval of Open Session Meeting September 27, 2016 Minutes

Motion by Huntingford and seconded by McCoy to approve the minutes of the Open Session Meeting September 27, 2016. Motion passed 7-0.

4. GOVERNMENT AGENCY REPORTS and OTHER REPORTS

Representative from the office of Assemblyman Jay Obernolte

No representative was present.

Don Holland, Policy Advisor to 1st District Supervisor Robert Lovingood

Mr. Holland reported the road project has been completed. Supervisor Lovingood designated discretionary funds for the San Bernardino Co Sheriff's Desert Guardian Crime Sweep through-out the Victor Valley. This concluded with 376 arrests including 16 dangerous weapons during the 3 month crime suppression. On October 23rd the Victor Valley Sheriff's station conducted a probationary check in SVL ending with 11 arrests mostly for outstanding warrants and drug possession. On September 27th the Supervisor is hosting a manufacturer's showcase at the fairgrounds. It's expected to host 600 local students that will tour exhibits of local manufacturer's introducing them to careers in manufacturing. On Friday, September 28th there will be a job for the local manufacturers.

Deputy M. Page, San Bernardino County Sheriff

Deputy Page spoke about Halloween. The sheriff's will assist Public Safety along with the COPS and reserve deputies to keep the streets safe.

Battalion Chief Bill Mahan, San Bernardino County Fire Station 22

Bill Mahan is assigned to station 22 and is a resident of SVL. Station 22 is a hazmat specialty station. Station 22 will be available on Halloween in the community. Current staffing at the station is 3 on each shift.

5. CONSENT CALENDAR - MOTION

Citations – Code Enforcement and Public Safety Contested and Uncontested Violations presented to the Board for Approval to issue Citation-Fine notices.

Motion by Smith and seconded by Huntingford to approve issuing Code Enforcement and Public Safety Contested and Uncontested Violations Citation-Fine notices. Motion passed 7-0.

6. TREASURER'S REPORT

Receive and File the Treasurer's Report dated September 30, 2016

Motion Smith and seconded by Stanton to receive and file the Treasurer's Report dated September 30, 2016. Motion passed 7-0.

DISCUSSION AND ACTION ITEMS

MEMBERS OR ASSOCIATE MEMBERS WILL HAVE AN OPPORTUNITY TO MAKE COMMENTS OR ASK QUESTIONS REGARDING DISCUSSION AND ACTION ITEMS THAT ARE ON THE AGENDA PRIOR TO THE BOARD PRESIDENT CALLING FOR A VOTE. IF YOU WISH TO SPEAK DURING THIS TIME, PLEASE FILL OUT A CARD AND HAND IT TO THE RECORDING SECRETARY. THE PRESIDENT OF THE BOARD WILL CALL ON YOU. THERE IS A LIMIT OF 2 MINUTES PER SPEAKER. AGAIN, PLEASE STATE YOUR NAME AND ADDRESS.

7. Architectural Manual - Discussion

Stanton stated the latest draft has been given to the board. There are few changes that still need to be made the draft. Hopefully draft copies will be available by the end of the week. It will be on the web-site and at the association office. Hard copies of the draft will be available by request. This gives an opportunity for property owners to review the document before the board votes on it and it goes out for the comment period required.

8. Park Improvement – Updates

Huntingford will give a presentation immediately following the board meeting.

9. Fine Schedule Review – Discussion

Grabiec reported the committees have made their recommendations as shown on the spreadsheet. The spreadsheet will go back to the committee to review all recommendations. The schedule will need to be compared to the architectural manual and rules and regulations. The helmet rule will be sent to the attorney for review and direction.

10. Community Task Force Applications (2 submitted)

Two applications have been submitted. They will be forwarded to the Task Force for recommendation.

11. Appointment of Chairperson to the Architectural Committee – Motion

Motion by Stanton and seconded by Smith to recommend Bob Teran as Chairperson to the Architectural Committee. Motion passed 7-0.

12. November Board Meetings

The dates for the Executive and Open Session Meeting in November are during the week of Thanksgiving. Suggested change is to reschedule both meetings one week earlier. Executive Session Meeting on Monday, November 14th and Open Session Meeting on Tuesday, November 15th.

Motion by Keith and seconded by Huntingford to change the dates of the November Board meetings to Executive Session Meeting on Monday, November 14th and Open Session Meeting on Tuesday, November 15th. Motion passed 7-0.

13. Corporate Resolution #2016-012 – Authorization to Administer Principal Financial Group Inc. Computer Share Department Account

Motion by Tasker and seconded by McCoy to approve Resolution #2016-012. Motion passed 7-0.

The Board requested that once the information is received regarding the account the info will be brought back to the Board.

14. COMMITTEE REPORTS

Architectural

Bob Teran reported that there have been 22 new projects submitted, 1 modified project and 2 new constructions. One project was denied as it needed more information. An architectural manual workshop is scheduled for November 3rd and 6:00 PM.

Citation

Shirley Sedam reported the committee reviewed the fine schedule and submitted their recommendations.

EQ Estates

Jennifer Smith reported on the Hoe Down and what a great event it was. Also a clean-up day with a pot-luck has been scheduled.

Lake

Don Sedam stated there was not a meeting as they did not have a quorum.

Community Planning Committee

Christopher Huntingford reported for Jeri Lawrence; the committee is looking for new projects to work on. They are looking at ways to upgrade the CB.

Community Task Force

No representative was at the meeting.

15. BOARD CORRESPONDENCE

None

16. MANAGEMENT TEAM REPORTS

Director of Operations, Dennis Teece

Director of Community Services, Paul Beam given by Dennis Teece

Director Public Safety, Al Logan Director

Director of Admin & HR, Jeanene Beam

17. GENERAL MANAGER'S REPORT

Glenn Grabiec

18. BOARD OF DIRECTOR'S COMMENTS

Christopher Huntingford – It's great working with the group on the Board as they take their job serious. He's proud to be on the Board.

Rob McCoy _ Echoed what Christopher said. Thanks to Christopher and Amy for the work on the park plan and the architectural manual.

John Smith – Thank you for coming. He asked that people censor themselves on what they put on social media.

Jonathan Tasker – Agreed with Smith about social media postings. Thank you for coming. Encourage your friends and neighbors to come to the next meeting.

Loran Keith – Thank you for coming. Meet your neighbors and invite them to the meetings. This is where you can get the facts.

Amy Stanton – Kudos to Christopher on the park plan. Be safe on Halloween.

Steve Garcia – Thank you to the Board. It's great how we all work together.

19. ADJOURN

Motion by Smith and seconded by McCoy to adjourn at 7:00 PM.

An Executive Session is conducted to consider litigation, matters relating to the formation of contracts with third parties, member discipline, and personnel matters.

In accordance with the state statute, notice is hereby given that the Executive Session Meeting of the Board of Directors was conducted on October 24, 2016. The Board addressed the following:

- Approved the Executive Session meeting minutes of September 26, 2016.
- Member discipline, citations, collections, Fines
- Legal Issues- problem properties, Lawsuit Claim, Tamarisk Market Place
- Contracts – benefits
- Personnel

Respectfully Submitted by:

Jeanene Beam

As an officer of the corporation, I do hereby certify that the foregoing Minutes are a true and correct copy of the meeting minutes approved by the Spring Valley Lake Association Board of Directors.

Approved by:

Christopher Huntingford, Secretary SVLA Board of Directors