



Spring Valley Lake Association

Administrative Monthly Report
Board of Director's Regular Meeting
March 26, 2013

- Just a reminder: if you have not had your picture taken for your membership card you do need to do so. All paper cards have expired.
- If you are not signed up for e-blasts and/or the e-breeze please contact the association office and sign-up. All we need is your email address. A lot of information is communicated weekly through emails.
- Boat registration began January 2, 2013. Call the office to be sure we have all the paperwork and call Public Safety for your boat inspection.
- Third quarter assessments will be due May 1, 2013. Total Property Management will send out the statements in April. Payments may be sent to TPM to the address on the statements. They may be made in person at the Association Office or still mailed to the Association. Do not send your payments to HaneyInc.
- EFT's (Electronic Fund Transfers) will not be available for the May assessment. New sign-up forms will be available in April but will not become active until the August assessment.
- If you use on-line bill pay methods be sure to change your information for the association assessments.
- As a reminder, if you have tenants you **cannot** give them your guest cards to use. Tenants may apply for membership, but as the property owner you will need to give permission for them to become associate members. The property owner is ultimately responsible for their tenants. Tenants are then able to use the facilities the same as a property owner. The one privilege they do not have as associate members is voting. Tenants must reapply each fiscal year. Paperwork is available at the Association Office.
- Remember there are two marina slips #74 and #75 as Courtesy Slips that are available for registered boats to use for a maximum of two hours. This will allow boaters to visits the merchants of Spring Valley Lake or the Country Club. The response has been very positive and the slips have been used.
- Dog tags are issued at the Association Office and they are free. The number on the tag is linked to your address and phone number in the data base so that we can get your pet back to you as quickly as possible. Please remember to keep your contact information current with the Association.
- Garage/Yard Sale Permits are issued through Public Safety in the Community Building on Rolling Ridge Drive. The permit must be at the residence during the event. Four yard sales a year are allowed. They may run for three consecutive days and there must be 30 days between yard sales.

Jeanene Beam
Administrative/HR Director

