



**OPEN SESSION MINUTES
BOARD OF DIRECTORS MEETING
NOVEMBER 17, 2015 6:00 PM
12975 ROLLING RIDGE DRIVE
SPRING VALLEY LAKE, CA 92395**

BOARD MEMBERS	<input checked="" type="checkbox"/> Scott Eckert, President <input checked="" type="checkbox"/> Stephen Garcia, Vice-President <input checked="" type="checkbox"/> Amy Stanton, Secretary <input checked="" type="checkbox"/> John D. Smith, Treasurer <input type="checkbox"/> Robert McCoy, Director not present <input checked="" type="checkbox"/> Jonathan Tasker, Director <input checked="" type="checkbox"/> Mike Visser, Director
STAFF	Glenn Grabiec, General Manager Jeaneen Beam, Director Administration & HR Dennis Teece, Director of Operations Paul Beam, Director Community Services not present Alfred Logan, Director Public Safety
OTHERS	

The meeting was called to order by Eckert at 6:00 PM.

Pledge of Allegiance was led by the Cub Scouts

Roll call was taken and recorded.

HOMEOWNERS OPEN FORUM-Speakers must be Members or Associate Members. During Homeowners open forum, each owner may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules. You must state your name and address.

No one addressed the Board.

SECRETARY'S REPORT

A. Approval of meeting Minutes

Motion by Stanton to approve the Minutes of the Regular Open Session Meeting October 27, 2015; seconded by Visser. Motion passed 6-0, McCoy absent.

I. GOVERNMENT AGENCY REPORTS and OTHER REPORTS

A. Ross Sevy, District Director Office of Assemblyman Jay Obernolte

No representative was present.

B. Don Holland, Policy Advisor to 1st District Supervisor Robert Lovingood

Mr. Holland was not present but sent his report to Glenn Grabiec to read.

C. Deputy Dave Romero, San Bernardino County Sheriff

No representative was present.

D. Dan Mejia, San Bernardino County Fire Battalion Chief

No representative was present.

II. CONSENT CALENDAR - MOTION

A. Citations - Contested and Uncontested Violations presented to the Board for Approval to issue Citation-Fine notices.

Motion by Smith to approve the Contested and Uncontested Violations presented to the Board to issue Citation-Fine notices; seconded by Visser. Motion passed 6-0, McCoy absent.

III. TREASURER'S REPORT

A. Received and File the Treasurer's Report dated October 31, 2015

Motion by Smith to Receive and File the Treasurer's Report of October 31, 2015; seconded by Tasker. Motion passed 6-0, McCoy absent.

IV. DISCUSSION AND ACTION ITEMS

MEMBERS OR ASSOCIATE MEMBERS WILL HAVE AN OPPORTUNITY TO MAKE COMMENTS OR ASK QUESTIONS REGARDING DISCUSSION AND ACTION ITEMS THAT ARE ON THE AGENDA PRIOR TO THE BOARD PRESIDENT CALLING FOR A VOTE. IF YOU WISH TO SPEAK DURING THIS TIME, PLEASE FILL OUT A CARD AND HAND IT TO THE RECORDING SECRETARY. THE PRESIDENT OF THE BOARD WILL CALL ON YOU. THERE IS A LIMIT OF 2 MINUTES PER SPEAKER. AGAIN, PLEASE STATE YOUR NAME AND ADDRESS.

A. Write-off of 1 Account – Motion

1. Account #37452-01 Write-off in the amount of \$325.66

Motion by Visser to approve the write-off of Account 37452-01 in the amount of \$325.66; seconded by Smith. Motion passed 6-0, McCoy absent.

B. December Board Meetings

1. The December Board meetings are calendared for the Week of Christmas. Suggested change is to reschedule both meetings one week earlier to the dates listed below if meeting are needed to conduct any business.

Executive Session – Monday, December 14 and Open Session – Tuesday, December 15, 2015

Motion by Tasker to reschedule the December Board Meetings one week earlier than regularly scheduled due to the Christmas Holiday or if there is no business to address at the meetings they may be cancelled; seconded by Visser. Motion passed 6-0, McCoy absent.

- C. Resolution – to Authorize PROACTIVE Professional Association Inc. to perform specific services with Pacific Western Bank on behalf of or in the name of Spring Valley Lake Association

Motion to approve the Resolution to authorize ProActive Professional Association Inc to perform specific services with Pacific Western Bank on behalf of the association; seconded by Stanton. Motion passed 6-0, McCoy absent.

D. Committee Assignment Applications

1. Architectural Committee – 1 application
2. Community Plan Committee – 1 application

Both applicants need to attend 1 more committee meeting. Then at that time the committee will make a recommendation to the Board.

V. COMMITTEE REPORTS

- A. Architectural-Ilene Bandringa reported there was 1 meeting this month die to the holiday. The next meeting is 12/10/2015. Requested info on the Arch Manual rewrite progress.
- B. Citation-Shirley Sedan stated the committee is doing well.
- C. EQ Estates-Mary Teran stated the November committee meeting was cancelled due to the Board meeting rescheduling.
- D. Lake-no one present
- E. Community Planning Committee-no one present

VI. BOARD CORRESPONDENCE

- A. None

VII. MANAGEMENT TEAM REPORTS

- A. Director of Operations, Dennis Teece
- B. Director of Community Services, Paul Beam report given by Jeaneen Beam
- C. Director Public Safety, Al Logan Director

D. Administration & HR, Jeaneen Beam

VIII. GENERAL MANAGER'S REPORT

A. Glenn Grabiec

IX. BOARD OF DIRECTOR'S COMMENTS

Mike Visser- Thanks to everyone for coming to the meeting, he commented on the Yucca Loma Bridge, and appreciates the staff and all their hard work.

John Smith-Thanked everyone for coming and to stay warm, he commented on the Green Light Event.

Steve Garcia-wished everyone Happy Holidays

Jonathan Tasker-thanked everyone for coming, have a great holiday and great job to the staff

Amy Stanton-thanked everyone for coming and wished everyone a Happy Thanksgiving.

Scott Eckert-stated the paving project on the parkway entrance is finally happening, lots of other great things are being completed, and he wished everyone a Happy Thanksgiving.

X. ADJOURN

Motion by Smith to adjourn, seconded by Visser. The meeting adjourned at 6:37 PM.

EXECUTIVE SESSION DISCLOSURE

An Executive Session is conducted to consider litigation, matters relating to the formation of contracts with third parties, member discipline, and personnel matters.

In accordance with the state statute, notice is hereby given that the Executive Session Meeting of the Board of Directors was conducted on November 16, 2015. The Board addressed the following:

- Approved the Executive Session meeting minutes of October 26, 2015.
- Member discipline, citations, collections, Notice of Default
- Legal Issues- problem properties
- Contracts –Top Notch Networking, Parkway paving & archway projects
- Personnel

Respectfully Submitted by:

Jeaneen Beam

As an officer of the corporation, I do hereby certify that the foregoing Minutes are a true and correct copy of the meeting minutes approved by the Spring Valley Lake Association Board of Directors.

Approved by:

Amy Stanton, Secretary SVLA Board of Directors